



Exhibitor Substitution Form

PLEASE PRINT

Select Department (Species): _____

Primary Exhibitor: _____

Club: _____ Class: _____ Tag #: _____

Reason for substitution: _____

Person Substituting: _____ Club: _____

of times this person will exhibit in this department: _____ Do they have entries in this department? Yes No

1. **EXHIBITOR SUBSTITUTION. EXHIBITOR SUBSTITUTION.** Entries in the Junior Show (Livestock Show, Youth Fair, and Premium Auction) must be shown by their owner. Exhibitor substitutions must follow the guidelines stated below:

- a. **AN EXHIBITOR SUBSTITUTION FORM MUST BE REQUESTED, COMPLETED AND SUBMITTED AT LEAST 1 HOUR PRIOR TO THE START OF THAT SPECIES SHOW AND/OR AUCTION. THE COMPLETED SUBSTITUTION FORM MUST BE SUBMITTED TO THE DIVISION SUPERINTENDENT, LIVESTOCK SUPERINTENDENT, OR YOUTH FAIR SUPERINTENDENT. LIVESTOCK EXHIBITORS MAY SHOW THEIR LIVESTOCK ENTRIES ALONG WITH 1 SUBSTITUTE ENTRY.**
- b. Exhibitor substitutions may be allowed under the following conditions. In all cases, the Department Superintendent must approve the exhibitor substitution and will do so only if all conditions are met:
 - i. **UIL or Standardized Testing:** This substitution request must be made in writing by the AST/CEA, parent/guardian or leader upon arrival at the Show. This request must be made on the Official Travis County Livestock Show Exhibitor Substitution Form provided by the Department Superintendent. This request must be accompanied by a letter signed by a School Administrator, on school letterhead stating the specific reason a substitute is requested. The completed Official Travis County Livestock Show Exhibitor Substitution Form and the notarized statement must be returned to the Department Superintendent prior to the start of the respective show.
 - ii. **Sickness:** This substitution request must be made in writing by the AST/CEA, parent/guardian, or leader upon arrival at the Show. This request must be made on the Official Travis County Livestock Show Exhibitor Substitution Form provided by the Department Superintendent. This request must be accompanied by a statement, signed by a Physician, on his/her letterhead. The completed Official Travis County Livestock Show Exhibitor Substitution Form and the Physicians statement must be returned to the Department Superintendent prior to the start of the respective Show.
 - iii. **More Than One Entry In A Class or the Exhibitor Has Entries In More Than One Department Showing At The Same Time:** This substitution request must be made in writing by the AST/CEA, parent/guardian, or leader upon arrival at the Show or as soon as the problem arises, but in any case no later than the start of the respective Show.
 - iv. **Religious Observation:** This substitution request must be made in writing by the AST/CEA, parent/guardian, or leader upon arrival at the Show. This request must be made on the Official Travis County Livestock Show Exhibitor Substitution Form provided by the Department Superintendent. This request must be accompanied by a statement, signed by a religious organization leader, on his/her letterhead. The completed Official Travis County Livestock Show Exhibitor Substitution Form and the Religious Leader’s statement must be returned to the Department Superintendent prior to the start of the respective Show.
- c. **In any of the four (4) situations listed above, or in the case of an emergency, the Department Superintendent may use their own discretion as to whether a substitute showman will be allowed. If a positive decision is rendered, the substitute must be an exhibitor of that species, from the same school, FFA Chapter, or 4-H Club as the original exhibitor with the following two (2) exceptions:**
 - i. Original exhibitor is the only exhibitor from that school, Chapter/Club entered in that Department.
 - ii. All other members from that school, FFA Chapter, or 4-H Club are exhibiting at the same time.
- d. In either case, any Exhibitor (meeting all requirements of the Travis County Livestock Show exhibitor in the Department entered) meeting the approval of the Department Superintendent may exhibit the animal.

Exhibitor Signature

AST/CES Signature

Date