

# Guidelines for TCYS Youth Fair

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**PRE-CHECK IN:** Before you arrive, make sure you have **FULLY** read the rules for **EACH** of your **PROJECTS!**

For Example:

- **Do your projects match the class(es) per your registration?**
- Is your project in the correct container? Is it the correct size?
- Is it presented as the rules require?
- Is your "Project Worksheet" **COMPLETE** except for your Project ID & Exhibitor ID? (You will receive these at Check-In).

Be Prepared! – This is the key to making Check-In fast and simple:

- Arrive during the correct scheduled CHECK-IN times. These times will be adhered to strictly to be fair to ALL exhibitors. **THERE WILL BE NO EXCEPTIONS!!!**
- IF you want it to be in the Country Store, know how much you want for your project.

**Thursday, January 16, 2020: 4 – 7 pm: CHECK IN:**

**TABLE 1 –FIRST STOP!** When you arrive at the front door of the Banquet Hall, you will see Table 1. Your paperwork will be alphabetized by Club or Chapter. Pick up your entry cards for each of your projects at this first table. There will be one card for each project you entered.

**TABLE 2 – PREPPING YOUR PROJECTS:** This is where you will prepare your projects for CHECK-IN.

- MATCH the Project Card to the correct project.
- RECORD your Exhibitor & Project IDs on your Project Worksheet.
- ATTACH the Project Card with your Exhibitor ID, Project ID, & entry description to your project.
- ATTACH your Project Worksheet to your project. Do *not* attach it with your Entry Card. If you do and it gets separated, we will have no way to identify your project.
- FOR PHOTOGRAPHS, Project Worksheets should be securely taped to the BACK of the photograph so the worksheet hangs down & can be easily read by the judges.

**TABLE 3 – COUNTRY STORE (OPTIONAL):** Take the projects you want to sell in the Country Store to Table 3. A TCYS volunteer will record how much you would like to sell each project for and attach a price sticker. **YOU ARE NOT REQUIRED TO PUT YOUR PROJECT IN THE COUNTRY STORE.** This is just an added opportunity for you to sell your project, in case it does not make Auction.

**TABLE 4 – DIVISION TABLES:** There will be a table for each Division (Baking, Preserved, Textiles, Photography, etc.) Proceed to the Division table for each of your projects. At this point, you will turn in your completed project with all it's paperwork attached, to the Division Superintendents. Each project must be turned in to its respective Division Table.

**NOTE: ALL PROJECTS MUST MEET THE RULES SET OUT BY TCYS. THE YOUTH FAIR SUPERINTENDENT MAY MOVE AN ENTRY TO ANOTHER DIVISION/CLASS IN ORDER TO GROUP SIMILAR ITEMS FOR JUDGING. DECISIONS OF THE YOUTH FAIR SUPERINTENDENT ARE FINAL.**

**Friday, January 17, 2020 – Judging Day** - The Banquet Hall is closed during judging EXCEPT for those exhibitors who have a Group Project or an Ag/Mech project as they will be interviewed individually by the judges. If you are one of these exhibitors be at the Banquet Hall promptly at your scheduled time. You will be scheduled by the Division Superintendent at Check-in, the night before. Once you have completed your interview, you will be expected to leave the Hall.

- **RESULTS:** As soon as the judging is complete, the superintendents have to attach the ribbons and record the results. The Banquet Hall will be open from **4:00 to 7:00 pm** for viewing of the results. The Country Store will NOT be open during this time. Nothing will be sold before Saturday morning. Please do not come to the Banquet before **4:00** to view your results.

### **Saturday January 18, 2020 Country Store open 8 am-3:00 pm**

**Saturday January 18 2020 – Check-Out** - Come to the Banquet Hall between **3:00 pm & 5:00 pm** to pick up your projects. Any project not picked up by **5 pm** will become the property of TCYS. ALL items MUST BE PICKED UP regardless of whether they made the auction. Auction items must be returned according to the schedule below. IF YOU MAKE THE AUCTION, please note that it is also customary to give your buyer a token of your appreciation at the auction. It does not have to be extravagant and is optional. Many exhibitors bring gift baskets (a dozen cookies, for example) or gift certificates to give to their main buyer, not each buyer if you have multiple. NO ALCOHOL is allowed in the baskets. This is considered a 'Minor in Possession' and strictly prohibited. A friend or sibling may hold the gift basket and stand on the stage with the Exhibitor if the Exhibitor so chooses.

**Friday, January 24, 2020 – Auction** - All projects must be turned in to the Auction between 7:30 am and 9:30 am.

- **AUCTION:** You will receive a paper number that corresponds to your Sale Lot. You must be in line with your project in your hand, behind the stage at least 20 lots before your designated Sale Lot. This is **VERY IMPORTANT!** The auction moves very quickly, **if you miss your lot, your project will be forfeited to TCYS. (Substitution forms must be submitted to the TCYS Superintendent by 9:30 am on Auction day.) PLEASE, PAY ATTENTION TO THE LOTS BEING CALLED!** When your lot is called you will step on stage, holding your project and lot number for the buyers to see. Once your project is declared SOLD, you will move off the stage and one of the auction runners (young ladies in pink shirts) will take you to your buyer. It's very important that you thank your buyer. It's customary that you shake their hand.

**Check your rules and times and bring a little patience and it will all be fun. Best of luck to each and every exhibitor!!**